

BRYAN BOARD OF PUBLIC AFFAIRS

DECEMBER 18, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: James Salsbury, Robert Eyre, and Tom Sprow. Karen Ford was absent. Also present were: Director of Utilities Kevin Maynard, Operations Manager Dawn Fitzcharles, City Attorney Rhonda Fisher, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Assistant Power Plant Superintendent Jim Coressel, Bryan City Council member F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Eyre moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held December 4, 2018, and the Special Meeting held December 10, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Mr. Salsbury moved, Mr. Sprow seconded, to approve the November 30, 2018, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Resolution No. 52, 2018, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE A PURCHASE AGREEMENT WITH OFS FITEL, LLC FOR OUTER RING REBUILD PROJECT FIBER OPTIC CABLE

was presented and read by title only. Director of Utilities Maynard requested the Board award the Outer Ring Rebuild Project to OFS Fitel, LLC for \$130,879.10. The cost of the project was estimated to be \$132,000. He added that two (2) bids were received. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution 52, 2018. Roll call vote: all nays; ayes, none. Motion carried. Ford absent.

Resolution No. 53, 2018, titled,

MODIFYING BRYAN MUNICIPAL UTILITIES ELECTRIC RATE SCHEDULES

was presented and read by title only. Director of Utilities Maynard requested the Board adopt a resolution to modify the Bryan Municipal Utilities Electric rate schedules. He noted that the proposed changes should provide a decrease to rate payers in the power supply cost adjustment. This rate adjustment should be overall revenue neutral and

move rate classes toward the costs of service. The rate changes will be effective with bills rendered on or after January 20, 2019. Further discussion was held.

Mr. Eyre moved, Mr. Salsbury seconded, to pass Resolution 53, 2018. Roll call vote: all nays; ayes, none. Motion carried. Ford absent.

Resolution No. 54, 2018, titled,

AUTHORIZING ADVERTISING FOR BIDS FOR THE 2019 TOWNLINER ROAD WATER MAIN REPLACEMENT PROJECT

was presented and read by title only. Director of Utilities Maynard requested the Board's permission to advertise for the 2019 Townline Road Water Main Replacement Project. The bids will be advertised after the first of the year. Further discussion was held noting the project should improve system reliability and pressure/flow. Director of Utilities Maynard added that the Ohio Water Development Authority will likely be utilized with regard to financing the project.

Mr. Salsbury moved, Mr. Eyre seconded, to pass Resolution 54, 2018. Roll call vote: all nays; ayes, none. Motion carried. Ford absent.

Director of Utilities Maynard informed the Board that no bids were received for the Nordberg Diesel Oxidation Catalyst Project. As such, he requested to add \$194,175 to the 2019 budget in the Electric Capital Improvement Reserve Fund.

Mr. Salsbury moved, Mr. Long seconded, to add \$194,175 to the 2019 budget for the Nordberg Diesel Oxidation Catalyst Project in the 515 Electric Capital Improvement Reserve Fund. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Electric Superintendent Sullivan requested Lineworker III Justin Rupp be reclassified to Probationary Lineworker IV effective January 3, 2019, noting his proven capabilities and dependability.

Mr. Sprow moved, Mr. Eyre seconded, to reclassify Lineworker III Justin Rupp to Probationary Lineworker IV effective January 3, 2019, taking him from \$28.09 per hour to \$29.26 per hour. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Assistant Power Plant Superintendent Coressel requested to move Power Plant Operator Trainee Kevin Douglas from probationary status to regular employment status effective January 2, 2019, noting he is a great team player. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to move Power Plant Operator Trainee Kevin Douglas from probationary status to regular employment status effective January 2, 2019, taking him from \$20.24 per hour to \$21.31 per hour. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Water Superintendent Echler requested to move Water Distribution Operator II David Herman from probationary status to regular employment status effective January 14, 2019.

Mr. Salsbury moved, Mr. Long seconded, to move Water Distribution Operator II David Herman from probationary status to regular employment status effective January 14, 2019, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

With the upcoming holidays and Special Meeting for year end business, the Board discussed changing the dates of the Regular Meetings for January 2019.

Mr. Salsbury moved, Mr. Sprow seconded, to set the January 2019 Regular Board Meetings on January 8, 2019, and January 22, 2019. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Mr. Salsbury moved, Mr. Eyre seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Board members wished the public a Merry Christmas and Happy New Year.

Director of Utilities Maynard noted that strategic planning would be added to the December 31, 2018, Special Meeting agenda for the Board's consideration.

Communications Superintendent Ferrell provided an update on the Internet upgrade noting the project was completed last week and that the system is performing far better than it previously had. He added that new Internet rates may be presented in January 2019. Communications Superintendent Ferrell then thanked his staff for their efforts during the project implementation.

Mr. Eyre moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Chairman of the Board

Clerk-Treasurer