

BRYAN BOARD OF PUBLIC AFFAIRS

DECEMBER 4, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, James Salsbury, Robert Eyre, and Tom Sprow. Also present were: Mayor Carrie Schlade, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Human Resource Director Jacqueline Perry, Communications Superintendent Joe Ferrell, Assistant Power Plant Superintendent Jim Coressel, Bryan City Council members Judith Yahraus and F. John Betts, and Clerk-Treasurer Laura Rode.

Ms. Ford moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held November 20, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard presented the 2019 Electric Utility Rate Plan to the Board beginning with a brief history of the rate including the power supply cost adjustment and current portfolio as well as the Utility Financial Solutions cost of service and rate study findings from last year. He stated that as the first year was implemented, it was time for a review noting that with the adjustments, most customers incurred a decrease in the electric bill over the past year. He then recommended the adoption of step two (2) in the three (3) year plan at the December 18, 2018, Board of Public Affairs meeting. If approved, the new rates would be effective with bills rendered on or after January 20, 2019. Further discussion was held by the Board regarding the effect of the rate changes on residential bills.

Resolution No. 45, 2018, titled,

APPROVING THE 2019 BRYAN MUNICIPAL UTILITIES BUDGET AND REQUESTING CITY COUNCIL ADOPTION OF THE SAME

was presented and read by title only. Discussion was held regarding the projects and reasonableness of the 2019 budget.

Mr. Eyre moved, Mr. Long seconded, to pass Resolution 45, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 46, 2018, titled,

UPDATING THE BRYAN MUNICIPAL UTILITIES COMPENSATION PLAN FOR NON-BARGAINING UNIT HOURLY AND SALARIED STAFF

was presented and read by title only. Human Resource Director Perry noted the updates to the Bryan Municipal Utilities Compensation Plan for non-bargaining unit hourly and salaried staff consisting of the 2019 minimum wage increase and the addition of the Assistant Power Plant Superintendent position.

Mr. Salsbury moved, Mr. Eyre seconded, to pass Resolution 46, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 47, 2018, titled,

AUTHORIZING RENEWAL OF AN AGREEMENT WITH BLACK BOX NETWORK SERVICES FOR INTERNET AND INFORMATION TECHNOLOGIES OPERATION, MAINTENANCE AND CONSULTING SERVICES

was presented and read by title only. Communications Superintendent Ferrell requested the Board's approval to renew an agreement with Black Box Network Services for Internet and information technologies operation, maintenance, and consulting services including support on the CISCO phone system. He continued to note that the Help Desk will be addressed in the next resolution. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution 47, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 48, 2018, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH COLDWATER BOARD OF PUBLIC UTILITIES FOR COMMUNICATIONS SUPPORT DESK AND AFTER HOURS CALL SERVICES

was presented and read by title only. Communications Superintendent Ferrell requested the Board approve entering into an agreement with Coldwater Michigan's Board of Public Utilities for communications support desk and after hour call services for 2019 at a cost of \$18,576. Further discussion was held on the cost savings and other various items.

Mr. Salsbury moved, Mr. Eyre seconded, to pass Resolution 48, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 49, 2018, titled,

AUTHORIZING A CONTRIBUTION TOWARD THE CITY ENGINEER'S SALARY AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH

was presented and read by title only. Human Resource Director Perry requested the Board approve of continued contribution to the City Engineer's salary for 2019. Further discussion was held.

Ms. Ford moved, Mr. Eyre seconded, to pass Resolution 49, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 50, 2018, titled,

AUTHORIZING A CONTRIBUTION TOWARD THE HOURLY PAY RATE OF CORT GOSHIA, PARK MAINTENANCE 1/CITY ARBORIST, FOR SERVICES RENDERED AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH

was presented and read by title only. Human Resource Director Perry requested the Board approve of continued contribution toward the hourly pay rate for Cort Goshia, Park Maintenance 1/City Arborist, for 2019. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution 50, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 51, 2018, titled,

AUTHORIZING THE SALARY OF THE BRYAN CITY ATTORNEY AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH

was presented and read by title only. Human Resource Director Perry requested that the Board approve of continued contribution to the salary of the Bryan City Attorney for 2019. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution 51, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Discussion was held by the Board to set a Special Meeting to handle any pertinent year end business.

Ms. Ford moved, Mr. Long seconded, to set a Special Meeting on December 31, 2018, at 11:00 a.m. in the Board of Public Affairs' board room to handle any pertinent year end business. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salsbury seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard reminded the Board of the Special Meeting to be held Monday, December 10, 2018, at 5:00 p.m. for strategic planning.

Mayor Schlade informed the Board that Council would be having a Special Meeting on December 27, 2018, at 12:00 p.m. in Council Chambers to approve the budget and handle any pertinent year end business.

Communications Superintendent Ferrell provided the Board with an update on the Internet upgrade noting the project should be completed in the near future.

Mr. Eyre moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer