

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**NOVEMBER 7, 2017**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Jim Salsbury, Karen Ford, William Pepple, and Tom Sprow. Also present were: Mayor Douglas Johnson, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Power Plant Superintendent Matt Killion, Water Distribution Supervisor John Caperton, City Council members Tommy Morr and Judy Yahraus, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Mr. Sprow seconded, to approve the minutes of the Special Joint Meeting held October 16, 2017, and the Regular Meeting held October 17, 2017, as written. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard began a presentation on a proposed revision to the Economic Development Rate Program with a historical snapshot. He noted that only (4) customers had taken advantage of the program implemented in 2011, and that only one (1) was still active. The proposed revision to the program is designed to provide an electric development rate incentive for existing and new large power customers of \$.026 per kilowatt-hour provided the qualified large power applicant exceeds an established 12 month historic baseline kilowatt-hour usage with new load less than or equal to one (1) MW. At that point, a rebate check/billing credit would be issued to the customer for the new load usage multiplied by \$0.026 per kilowatt-hour. The discount period would remain in effect for three (3) years. Further discussion was held with the Director of Utilities planning to share the proposal with large power customer on November 9, 2017, and bring a resolution regarding the revised Economic Development Rate Program to the next meeting for consideration.

Resolution No. 29, 2017, titled,

### **REVISING RIDER "A" POWER SUPPLY COST ADJUSTMENT APPLICABLE TO ELECTRIC RATE SCHEDULES**

was presented and read by title only. Director of Utilities Maynard advised the Board that the projected power supply costs are less than the amounts used within the recent electric cost of service study completed by Utility Financial Services due to greater peak shaving credits against transmission and capacity costs. Therefore, Utility Financial Services recommended revising the power supply cost included in the recently adopted electric rates reducing the power supply cost from \$0.0768 per kilowatt-hour to \$0.0700 per kilowatt-hour. If approved, this change to the power supply cost in the revised Rider "A" would be effective with bills rendered on or after December 20, 2017. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 29, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 30, 2017, titled,

**AUTHORIZING THE ADVERTISEMENT OF BIDS FOR 2017 SUBSTATION BREAKER AND RELAY IMPROVEMENTS, AND DECLARING AN EMERGENCY**

was presented and read by title only. Director of Utilities Maynard informed the Board that per an Electric Distribution System Study in 2015, a project including substation breaker and relay improvements was necessary to improve reliability, reduce maintenance costs, and eliminate Environmental Protection Agency spill prevention, control, and countermeasure requirements associated with existing oil circuit breakers. The plan would be to bid for the project in 2017, order the equipment, and install the equipment in 2018. Further discussion was held.

Mr. Salsbury moved, Ms. Ford seconded, to pass Resolution No. 30, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 31, 2017, titled,

**REQUESTING AN AMENDMENT TO THE 2017 ELECTRIC BUDGET TO INCLUDE ADDITIONAL APPROPRIATIONS**

was presented and read by title only. Director of Utilities Maynard informed the Board that \$300,000 of additional funds would be necessary to support the equipment purchase for the Substation Breaker and Relay Improvements project as previously described. In addition, he requested \$1,500,000 to be appropriated to purchase power due to additional hydroelectric project costs. If approved, Bryan City Council would be requested at their November 20, 2017, to approve an appropriations ordinance. Further discussion was held.

Mr. Pepple moved, Mr. Salsbury seconded, to pass Resolution No. 31, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 32, 2017, titled,

**AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH COMMUNITY HOSPITALS AND WELLNESS CENTERS FOR FIBER OPTIC FACILITIES, AND DECLARING AN EMERGENCY**

was presented and read by title only. Communications Superintendent Ferrell addressed the Board noting that two (2) existing dark fiber agreements are expiring for Community Hospitals and Wellness Centers for the Archbold hospital. He explained that there are

two (2) agreements as part of the route is supplied by Bryan Municipal Utilities while the balance of the route is through RTEC Communications, Inc. The original agreements were for 15 years; however, he is proposing to have the new agreements cover the period of October 1, 2017, through December 31, 2018, as there is another dark fiber agreement with Community Hospitals and Wellness Centers renewing at that time. From there forward, the plan would be to renew the agreements for a five (5) year period. Further discussion was held regarding the competitive pricing and the industry standard contract period.

Mr. Pepple moved, Mr. Salsbury seconded, to pass Resolution No. 32, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 33, 2017, titled,

**AUTHORIZING RENEWAL OF A LEASE AGREEMENT WITH RTEC COMMUNICATIONS, INC. FOR FIBER OPTIC FACILITIES, AND DECLARING AN EMERGENCY**

was presented and read by title only. Board Chairman Long explained that this resolution was similar to the previous one only it pertained to RTEC Communications, Inc.

Mr. Pepple moved, Mr. Salsbury seconded, to pass Resolution No. 33, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Electric Superintendent Sullivan requested the Board to reclassify Lineworker II Whitney Longcore to Probationary Lineworker III effective November 17, 2017, noting that he is a great asset to the team.

Mr. Salsbury moved, Ms. Ford seconded, to reclassify Lineworker II Whitney Longcore to Probationary Lineworker III effective November 17, 2017, taking him from \$24.99 per hour to \$26.04. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board Chairman Long informed everyone that the Good Neighbor Fund was increasing with donations received.

Director of Utilities Maynard informed the Board that the next meeting agenda would include an update on the Stantec Consulting Services study and informed them of the Thursday morning meeting with large power customers at Williams County East Annex Building located at 1425 East High Street, Bryan, Ohio.

Mayor Johnson reviewed the prior evening's Council agenda.

Mr. Sprow moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer