

BRYAN BOARD OF PUBLIC AFFAIRS

OCTOBER 17, 2017

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Jim Salsbury, Karen Ford, William Pepple, and Tom Sprow. Also present were: Mayor Douglas Johnson, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Human Resource Director Jacqueline Perry, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Administrative Assistant Sylvia Ramos, City Council members Tommy Morr, Carrie Schlade, and Judy Yahraus, and Clerk-Treasurer Laura Rode.

Ms. Ford moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held October 3, 2017, as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Ford seconded, to approve the September 30, 2017, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 27, 2017, titled,

CREATING THE POSITION OF OPERATIONS MANAGER

was presented and read by title only. As the Board determined the need for an Operation Manager to assist with operations at Bryan Municipal Utilities, discussion was held regarding the information presented and the organization chart.

Mr. Pepple moved, Mr. Long seconded, to pass Resolution No. 27, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 28, 2017, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES AND CLERK-TREASURER TO SPEND UNAPPROPRIATED MONIES FROM THE WATER FUND IN THE EVENT OF A WATER CRISIS

was presented and read by title only. Director of Utilities Maynard informed the Board that the Ohio Environmental Protection Agency requires all public water systems to maintain an Emergency Contingency Plan for water system operations. In 1982, such an ordinance was approved by Council. He requested that the Board approve a companion resolution to go along with it. Further discussion was held.

Ms. Ford moved, Mr. Pepple seconded, to pass Resolution No. 28, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Electric Superintendent Sullivan requested the Board to move Customer Service I Lee Steinke to Probationary Customer Service II effective November 3, 2017, noting that he is a great asset to the team. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to move Customer Service I Lee Steinke to Probationary Customer Service II taking him from \$17.84 per hour to \$18.59 per hour effective November 3, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Communications Superintendent Ferrell requested to hire Jonathon Anongdeth and William Jackson as temporary part-time laborers for the videographer team. Further discussion was held.

Mr. Pepple moved, Mr. Long seconded to hire, Jonathon Anongdeth and William Jackson as temporary part-time laborers for the videographer team at a rate of \$9.00 per hour effective October 18, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Administrative Assistant Ramos provided the Board with a brief history and update on the Good Neighbor Fund which has assisted 743 households since its establishment in 2005. The program is administered by Northwest Ohio Communication Action Commission. Donations are currently being sought as the balance for the Good Neighbor Fund is at \$6.79. Further discussion was held.

Mayor Johnson reviewed the prior evening's Council agenda and noted the 2017 Trick or Treat hours as well.

Ms. Ford moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was held as to the need to hold a Joint Special Meeting with Bryan City Council to discuss compensation of personnel in Executive Session.

Mr. Salsbury moved, Mr. Sprow seconded, to set a Joint Special Meeting with Bryan City Council on Monday, November 6, 2017, at 5:30 p.m. to discuss compensation of personnel in Executive Session in the Mayor's conference room. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer