

## **BRYAN BOARD OF PUBLIC AFFAIRS**

### **SPECIAL MEETING**

**SEPTEMBER 6, 2018**

Bryan Board of Public Affairs Chairman Richard Long presided over the Special Meeting held on September 6, 2018, with the following Board members present: James Salsbury, Tom Sprow and Bob Eyre. Karen Ford was absent. Also present were: Director of Utilities Kevin Maynard, Operations Manager Dawn Fitzcharles, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Power Production Superintendent Matt Killion, Engineering Supervisor Nathan Gardner, Assistant Power Production Superintendent Jim Corressel, Human Resource Director Jacqueline Perry, part time Administrative Assistant Pam Lucas, and Hometown Connections Dan Ebert.

The Special Meeting was called to order at 8:03 a.m. at the Bryan Community Center on Buffalo Road. The purpose of the Special Meeting was to conduct a strategic planning session for the Electric, Water, and Communications departments, respectively.

The morning session was facilitated by Dan Ebert from Hometown Connections and included topics ranging from introductions, the agenda review, a high level national and local industry update, an overview of the strategic planning process to starting the dialogue of strategy, clarifying the vision and values that guide Bryan Municipal Utilities, and initially identifying priorities for the utility looking to the future.

Local Programming and Production Lead Eric Herman entered the meeting at 8:10 a.m. to drop off an easel and flip pad. He exited the meeting at 8:11 a.m.

Board Chairman Long exited meeting from 9:18 a.m. to 9:22 a.m.

Electric Superintendent Sullivan, Water Superintendent Echler, Communications Superintendent Ferrell, Power Production Superintendent Killion, Assistant Power Production Superintendent Corressel, Engineering Supervisor Gardner, and part time Administrative Assistant Pam Lucas exited the meeting at 10:07 a.m.

Board member Ford entered meeting at 10:45 a.m.

Prior to the meeting being adjourned, the following staff returned at the times noted for a luncheon and their specific portion of the Strategic Planning session: Communications Superintendent Ferrell at 12:08 p.m., Power Production Superintendent Killion at 12:11 p.m., Assistant Power Production Superintendent Corressel at 12:11 p.m., and part time Administrative Assistant Lucas at 12:13 p.m., Engineering Supervisor Gardner at 12:14 p.m., and Water Superintendent Echler at 12:18 p.m.

Mr. Salsbury moved, Mr. Eyre seconded, to adjourn the Special Meeting at 12:18 p.m.

Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer