

**BRYAN BOARD OF PUBLIC AFFAIRS**

**JULY 17, 2018**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, James Salsbury, Robert Eyre, and Tom Sprow. Also present were: Mayor Carrie Schlade, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Communications Superintendent Joe Ferrell, Water Superintendent Norm Echler, Communications Videographer Kristopher Bryce, and Clerk-Treasurer Laura Rode.

Mr. Sprow moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held June 26, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Communications Superintendent Ferrell introduced Communications Videographer Kristopher Bryce to the Board.

Ms. Ford moved, Mr. Long seconded, to approve the June 30, 2018, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 19, 2018, titled,

**TO ESTABLISH THE EMPLOYEE ANNUAL PREMIUM RATE FOR HEALTH INSURANCE FOR THE PERIOD SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2019, AND DECLARING AN EMERGENCY**

was presented and read by title only. Mayor Schlade advised the Board of the annual health insurance premium rate for the period September 1, 2018, through August 31, 2019. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 19, 2018. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 20, 2018, titled,

**AUTHORIZING CHANGE ORDER NO. 1 FOR THE SOUTH WALNUT/EAST SOUTH STREET WATER MAIN REPLACEMENT PROJECT**

was presented and read by title only. Director of Utilities Maynard requested the Board approve Change Order No. 1 for the South Walnut/East South Street Water Main Replacement project as Miller Contracting Group, Inc., requested the completion date be extended by one (1) week with no change in price.

Mr. Salsbury moved, Mr. Eyre seconded, to pass Resolution No. 20, 2018. Roll call vote: all ayes; nays, none. Motion carried.

Water Superintendent Echler requested to move Water Treatment Plant Operator II James Dunning from probationary status to regular employment status effective August 3, 2018, with no change in pay noting that he is also preparing for the Ohio EPA Class III certification.

Ms. Ford moved, Mr. Long seconded, to move Water Treatment Plant Operator II James Dunning from probationary status to regular employment status effective August 3, 2018, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board members expressed their appreciation at the turnout and support of the resolution passed the previous evening to protect the MICHINDOH aquifer.

Water Superintendent Echler gave an update on the three (3) main water projects this year.

Communications Superintendent Ferrell gave an update on the Internet upgrade project. In addition, he informed the Board of a programming increase that FOX is pushing through on two (2) pass-through channels. The options are to absorb the cost increase, raise rates to cover the cost, or remove the channels impacted. Further discussion was held.

Human Resource Director Perry gave the Board an update on the strategic planning process and the intent to utilize Hometown Connections. Further discussion was held.

Operations Manager Fitzcharles informed the Board of that Bryan Development Foundation was bringing in a Downtown Assessment Resource Team from Heritage Ohio to evaluate Bryan's central business district on August 1-2, 2018. A public meeting will be held from 6:00 – 8:00 p.m. on August 1, 2018, at a location yet to be determined.

Mr. Sprow moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

---

Chairman of the Board

---

Clerk-Treasurer