

BRYAN BOARD OF PUBLIC AFFAIRS

JUNE 26, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: James Salsbury, Robert Eyre, and Tom Sprow. Karen Ford was absent. Also present were: Director of Utilities Kevin Maynard, Operations Manager Dawn Fitzcharles, Assistant Power Production Superintendent James Coressel, Power Production Superintendent Matt Killion, Communications Superintendent Joe Ferrell, Water Superintendent Norm Echler, Electric Superintendent Al Sullivan, Water Treatment Plant Supervisor Derek Schultz, Bryan City Councilman F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Mr. Eyre seconded, to approve the minutes of the Regular Meeting held June 5, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Power Production Superintendent Killion introduced Assistant Power Production Superintendent James Coressel to the Board. Communications Videographer Kristopher Bryce, who was recording the meeting, was welcomed to Bryan Municipal Utilities as well.

Mr. Salsbury moved, Mr. Sprow seconded, to approve the May 31, 2018, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Resolution No. 17, 2018, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE THE AMERICAN MUNICIPAL POWER, INC. BLUE CREEK WIND FARM PARTICIPANT AUTHORIZATION FORM TO SELL RENEWABLE ENERGY CERTIFICATES

was presented and read by title only. Director of Utilities Maynard addressed the Board regarding selling Blue Creek Wind Farm renewable energy certificates to third parties via American Municipal Power for the years 2018-2022. The current renewable energy certificate price is \$5.00-\$7.00 per certificate. A participant authorization form is required by American Municipal Power to proceed should the Board wish to do so. Further discussion was held noting that if approved and certificates were sold, the credit would appear on the power supply invoice.

Mr. Salsbury moved, Mr. Eyre seconded, to pass Resolution No. 17, 2018. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Director of Utilities Maynard then led a discussion regarding proposals for a Water Supply and Treatment Master Plan for Bryan Municipal Utilities. The proposal recommended is from Roger Baker at a cost of \$18,560. The plan would incorporate potential future growth and assess expansion capabilities as well as evaluate locations and infrastructure. In addition, changes in EPA requirements, future capital improvements, and treatment technology will be considered. Further discussion was held.

Mr. Eyre moved, Mr. Long seconded, to proceed with a Roger Baker for professional services for a Water Supply and Treatment Master Plan for Bryan Municipal Utilities at an approximate cost of \$18,560. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Director of Utilities Maynard then gave a presentation on the findings of the Electric System Improvement Study. He began with a historical prospective on how the current transmission and distribution system was developed over the years. The study reviewed various areas of concern and provided recommendations. Primary topics reviewed included: to repair or rebuild the Daggett substation, transitioning the 34.5kV system to a 69kV system, the service to Titan Tire, a power plant distribution substation, a power plant generation substation, and service to the Industrial Park North. Cost estimates for the improvement options were also included. Discussion was held regarding various aspects of the presentation.

A discussion was held regarding a request from the local YMCA to waive a \$2,183.72 fee charged to fill the pool from a fire hydrant. Further discussion was held with Board member Salsbury recommending to table the subject and allow time for guidelines and/or a policy pertaining to such requests to be developed.

Mr. Salsbury moved, Mr. Long seconded, to table the request to waive the fee for filling the YMCA pool. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Water Superintendent Echler requested to move Water Distribution Operation I Dave Herman to Probationary Water Distribution Operator II effective July 6, 2018, noting that he has met the licensure requirements. Further discussion was held.

Mr. Salsbury moved, Mr. Eyre seconded, to move Water Distribution Operation I Dave Herman to Probationary Water Distribution Operator II effective July 6, 2018, taking him from \$22.00 per hour to \$22.92 per hour. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Electric Superintendent Sullivan requested to move Lineworker IV Bradley Plummer from probationary status to regular employment status July 6, 2018. He continued by noting that Lineworker IV Plummer is a great team player. Further discussion was held.

Mr. Eyre moved, Mr. Salsbury seconded, to move Lineworker IV Bradley Plummer from probationary status to regular employment status effective July 6, 2018, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Mr. Salsbury moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Board members welcomed the new employees and expressed their satisfaction at the planning process regarding the water and electric studies.

Water Superintendent Echler advised that a recent Ohio Environmental Protection Agency violation had resulted from water testing beginning one (1) day prior to the May 2018 testing period. He was clear to assure that the water quality and safety were in no way compromised. He continued by providing an update on the South Walnut/East South Street Water Main Replacement project. Further discussion was held.

Director of Utilities Maynard reminded that the next Board meeting would be held on Tuesday, July 17, 2018.

Mr. Sprow moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Chairman of the Board

Clerk-Treasurer