

BRYAN BOARD OF PUBLIC AFFAIRS

APRIL 17, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, James Salsbury, Robert Eyre, and Tom Sprow. Also present were: Mayor Carrie Schlade, Director of Utilities Kevin Maynard, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Power Plant Superintendent Matt Killion, Communications Superintendent Joe Ferrell, Water Superintendent Norm Echler, Power Plant Supervisor Tim Moes, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held April 3, 2018, and the Special Meeting held on April 5, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to approve the March 31, 2018, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

The Water Committee met and were informed that the South Walnut/East South Street Water Main Replacement project began on Monday, April 9, 2018. Approximately 35 residents attended a public meeting held on April 5, 2018, informing them of the upcoming project. The estimated completion date is August 5, 2018. In addition, the Water Distribution crew began the annual fire hydrant flushing and inspection program which will encompass approximately 550 fire hydrants.

The Electric Committee met and were informed that work has begun on the Winzeler Drive Streetlight Improvement project and that work will soon begin on the 200 block of West Butler Streetlight Improvement project. In addition, new boat warning buoys were installed at the Auglaize facility that can withstand high river flows and allow debris to pass. Flashboards have also been installed.

The Finance Committee met and reviewed fund balances through March 31, 2018, as well as discussing the \$300,000 loan application submitted to the Ohio Water Development Authority for the South Walnut/East South Street Water Main Replacement project.

The Communications Committee met and were informed that a work order has been submitted to Sprint to increase circuit capacity. Sprint's work is tentatively scheduled to begin in May 2018. In addition, the new bandwidth manager has been ordered as well as the first of four (4) cable modem termination router units.

Resolution No. 15, 2018, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH KENT POWER, INC. FOR THE 2018 69kV SUBSTATION BREAKER REPLACEMENT PROJECT

was presented and read by title only. Power Plant Superintendent Killion addressed the Board noting that two (2) bids were received on the 2018 69kV Substation Break Replacement project. He advised that the bid from Kent Power, Inc. was reviewed by Spectrum Engineering and then requested the bid be awarded to Kent Power, Inc. for \$195,114.

Mr. Salsbury moved, Ms. Ford seconded, to pass Resolution No. 15, 2018. Roll call vote: all ayes; nays, none. Motion carried.

Power Plant Superintendent Killion requested to move Power Plant Operator IV AJ Geren and Power Plant Operator IV Jay Zigler from probationary status to regular employment status effective April 18, 2018. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to move Power Plant Operator IV AJ Geren and Power Plant Operator IV Jay Zigler from probationary status to regular employment status effective April 18, 2018, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried.

Communications Superintendent Ferrell requested to reclassify Communications Technician I Patrick Wilde to Probationary Communications Technician II effective April 18, 2018, noting his recent completion of the NCTI System Technician class where he earned his RF Distribution Badge. Further discussion was held.

Ms. Ford moved, Mr. Sprow seconded, to reclassify Communications Technician I Patrick Wilde to Probationary Communications Technician II effective April 18, 2018, taking him from \$20.11 per hour to \$20.95 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Ford seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Several Board members noted the success of the recent meeting held to advise the public of the South Walnut/East South Street Water Main project.

Director of Utilities Maynard advised the Board that the Public Utilities Commission has just certified all units at the Auglaize hydro facility as renewable energy generators. Thus, renewable energy credits can be received for the generation from all units.

Mayor Schalde reviewed the previous evening's Council agenda with the Board.

Mr. Salsbury moved, Mr. Eyre seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer