

BRYAN BOARD OF PUBLIC AFFAIRS

March 19, 2019

Bryan Board of Public Affairs Chairman James Salsbury presided over the meeting with the following members present: Karen Ford, Tom Sprow, Richard Long, and Derek Allen. Also present were: Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Engineering Supervisor Nathan Gardner, Human Resource Director Jacqueline Perry, and Deputy Clerk-Treasurer Patricia Buda.

Mr. Long moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on March 5, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Mr. Sprow seconded, to approve the February 28, 2019, Clerk-Treasurer's report as presented by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 11, 2019, titled,

AUTHORIZING THE WILLIAMS COUNTY COMMISSIONERS TO ADVERTISE FOR BIDS FOR THE JOHNSON DRIVE WATER MAIN EXTENSION PROJECT

was presented and read by title only. Director of Utilities Maynard explained that the bids need to go through Williams County as Community Development Block Grant (CDBG) funds, which are funding a portion of the project, flow through them. Engineering Supervisor Gardner detailed the scope of the water main and streetlight extension project. Further discussion was held.

Ms. Ford moved, Mr. Allen seconded, to pass Resolution No. 11, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles presented multiple financing options for the Townline Road Water Main Replacement Project for the Board's consideration. Three options were detailed and then discussed. It was determined and recommended that the combination of \$400,000 from a Ohio Water Development Association (OWDA) loan and 300,000 from the Water fund was the best option.

Resolution No. 12, 2019, titled,

AUTHORIZING A TRANSFER AND APPROPRIATION FOR THE TOWNLINE ROAD WATER MAIN REPLACEMENT PROJECT

was presented and read by title only.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution No. 12, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry requested to move Engineering Assistant I Stuart Martin from probationary status to regular employment status effective March 26, 2019, noting he is working on learning the duties of an Engineering Assistant II.

Ms. Ford moved, Mr. Sprow seconded, to move Engineering Assistant I Stuart Martin from probationary status to regular employment status effective March 26, 2019, at a pay rate of \$14.68 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry requested to hire Anthony Malanga as a temporary part-time laborer for the Communications video crew effective March 20, 2019, noting his communication experience with the Bryan City Schools.

Ms. Ford moved, Mr. Long seconded, to hire Anthony Malanga as a temporary part-time laborer for the Communications video crew effective March 20, 2019, at a rate of \$9.00 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard informed the Board that it was recently discovered that portions of video recordings on YouTube of the Bryan Board of Public Affairs and Bryan City Council meetings have not been available to viewers, specifically noting the meetings on December 27, 2018 and February 19, 2019. The Bryan Municipal Utility staff compared the original recordings with the online YouTube videos and confirmed the discrepancies. It was suggested that the discrepancies could be from Internet disruptions during the upload process. To avoid public perception that the videos were being edited, Director of Utilities Maynard suggested stopping the video upload of the meetings to YouTube until a more secure solution can be found. The meetings are aired on BMU cable TV and remain available as a public record. After further discussion, the Board agreed that the meetings should not be uploaded for viewing.

Mr. Long moved, Mr. Salsbury seconded, to cease posting the Bryan Board of Public Affairs meetings on YouTube. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Allen seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard announced that 46 customers have signed up for the enhanced Internet package since the February 20th start up. He also noted the Business and Industry show is coming up on March 22 and March 23, 2019.

A brief recess was taken.

Mr. Allen moved, Mr. Sprow seconded, to go into Executive Session to discuss the compensation and employment of public employees at 5:55 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session: Director of Utilities Maynard and Human Resource Director Perry.

Mr. Long moved, Mr. Sprow seconded, to go out of Executive Session at 7:08 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Mr. Sprow seconded to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Deputy Clerk-Treasurer