

BRYAN BOARD OF PUBLIC AFFAIRS

MARCH 6, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, James Salsbury, Robert Eyre, and Tom Sprow. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Power Plant Superintendent Matt Killion, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Local Programming and Production Lead Eric Herman, Bryan City Council President Judith Yahraus, and Clerk-Treasurer Laura Rode.

Ms. Ford moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held February 20, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Power Plant Superintendent Killion requested the Board approve advertising for the 2018 69kV Substation Breaker and Relay Replacement project per the plans and specifications set forth by Bryan Municipal Utilities and Spectrum Engineering Corporation. This phase of the project will encompass removing the old oil circuit breakers and installing new breakers, conduit, primary connections and other various items. This project was included in the 2018 budget. Further discussion was held regarding the timing of the project.

Resolution No. 8, 2018, titled,

AUTHORIZING ADVERTISING FOR BIDS FOR THE 2018 69kV SUBSTATION BREAKER AND RELAY REPLACEMENT PROJECT

was presented and read by title only.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 8, 2018. Roll call vote: all ayes; nays, none. Motion carried.

Power Plant Superintendent Killion requested to reclassify Power Plant Operator II Tom Wheeler to Probationary Power Plant Operator III effective March 7, 2018. He added that Mr. Wheeler continues to demonstrate his skills at both the power plant and the Auglaize facility and is a great asset to the team. Further discussion was held.

Mr. Salsbury moved, Ms. Ford seconded, to reclassify Power Plant Operator II Tom Wheeler to Probationary Power Plant Operator III effective March 7, 2018, taking him from \$24.99 per hour to \$26.04 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard gave a chronological, year-in-review presentation to the Board of 2017 highlights. To follow, Human Resource Director Perry, Communications Superintendent Ferrell, Electric Superintendent Sullivan, Power Plant Superintendent Killion, and Water Superintendent Echler provided annual reports containing specific information regarding each of their respective departments. Discussion was held at various intervals of the presentation.

Council member F. John Betts entered the meeting at 6:05 p.m.

Mr. Sprow moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board members expressed their appreciation of the 2017 year-in-review presentation thanking all involved.

Director of Utilities Maynard reminded everyone of the upcoming annual Williams County Economic Development meeting on Thursday, March 8, 2018.

A discussion was then held regarding changing the Regular meeting scheduled on March 20, 2018, to an earlier date.

Mr. Sprow moved, Mr. Long seconded, to move the Regular meeting scheduled for March 20, 2018, to Thursday, March 15, 2018, at 3:00 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mayor Schlade shared her appreciation of the 2017 annual reports and gave an update on the previous evening's Council meeting.

Mr. Salsbury moved, Mr. Eyre seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer