

BRYAN BOARD OF PUBLIC AFFAIRS

FEBRUARY 6, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, James Salsbury, and Tom Sprow. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Power Plant Superintendent Matt Killion, Power Plant Operator Trainee Kevin Douglass, Engineering Supervisor Nathan Gardner, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Bryan City Council member Judy Yahraus, and Clerk-Treasurer Laura Rode.

Mr. Sprow moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held January 16, 2018, and the Special Meeting held January 31, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Power Plant Superintendent Killion and Human Resource Director Perry introduced Power Plant Operator Trainee Douglass and Operations Manager Fitzcharles to the Board, respectively.

Resolution No. 3, 2018, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AMENDMENT TO AN INTERNET ACCESS SERVICE AGREEMENT WITH SPRINT SOLUTIONS, INC.

was presented and read by title only. Communications Superintendent Ferrell informed the Board that the circuits that operate the network and Internet portion of the business are primarily provided by Sprint Solutions, Inc. In preparation of the system Internet upgrade project, it is necessary to upgrade one (1) of the circuits. The circuit upgrade will result in a price increase; however, it will increase the bandwidth we currently have for our system by five (5) times. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 3, 2018. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 4, 2018, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SPECTRUM ENGINEERING CORPORATION FOR THE 2018 69kV BREAKER REPLACEMENT AND RELAY UPGRADES PROJECT

was presented and read by title only. Power Plant Superintendent Killion explained that engineering services are required for the 2018 69kV Breaker Replacement and Relay Upgrades project. Spectrum Engineering Corporation has proposed an agreement for \$277,177 to include specifications for the removal of the existing breakers and relays, and to install, test, and commission the new equipment for the project. Further discussion was held to include November 16, 2018, as the anticipated completion date.

Mr. Salsbury moved, Ms. Ford seconded, to pass Resolution No. 4, 2018. Roll call vote: all ayes; nays, none. Motion carried

Human Resource Director Perry requested to hire Pam Lucas as a part-time Administrative Assistant effective February 12, 2017. She continued to note that Ms. Lucas has a diverse background including grant writing that would be beneficial to Bryan Municipal Utilities. Further discussion was held.

Mr. Sprow moved, Mr. Long seconded, to hire Pam Lucas as a part-time Administrative Assistant effective February 12, 2017, at a rate of \$22.50 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Mayor Schlade gave an update on the previous evening's Council meeting.

Director of Utilities Maynard reported that the Prairie State Energy Campus participants met in January and approved a rate reduction resulting in an estimated savings of approximately \$221,700 which will flow through the power supply cost adjustment to customers.

A brief recess was taken.

Mr. Salsbury moved, Mr. Long seconded to go into Executive Session to consider the appointment of a public employee at 5:48 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Director of Utilities Maynard, Mayor Schlade, City Attorney Fisher, Human Resource Director Perry, and City Clerk-Treasurer Rode.

Citizen Michael Bever entered the Executive Session at 5:49 p.m..

Citizen Bever and Human Resource Director Perry exited the Executive Session at 6:05 p.m.

Citizen Jim Kozumplik entered the Executive Session at 6:07 p.m.

Human Resource Director Perry entered the Executive Session at 6:15 p.m.

Citizen Kozumplik exited the Executive Session at 6:18 p.m.

Citizen James Livengood entered the Executive Session at 6:20 p.m.

Citizen Livengood and Human Resource Director Perry exited the Executive Session at 6:38 p.m.

City Clerk-Treasurer Rode exited the Executive Session at 6:41 p.m. and reentered at 6:44 p.m.

Director of Utilities Maynard exited the Executive Session at 6:48 p.m.

Board member Ford exited the Executive Session at 6:51 p.m. and reentered at 6:54 p.m.

Director of Utilities Maynard reentered the Executive Session at 7:01 p.m.

Citizen Bradley Stucky and Human Resource Director Perry entered the Executive Session at 7:07 p.m.

Human Resource Director Perry exited the Executive Session at 7:08 p.m. and reentered at 7:11 p.m.

Citizen Stucky and Human Resource Director Perry exited the Executive Session at 7:17 p.m.

Human Resource Director Perry entered Executive Session at 7:32 p.m.

Citizen Bob Golding entered the Executive Session at 7:39 p.m.

Citizen Golding and Human Resource Director Perry exited the Executive Session at 8:03 p.m.

Human Resource Director Perry reentered Executive Session at 8:07 p.m.

Mr. Salsbury moved, Mr. Long seconded, to adjourn the Executive Session at 8:19 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer