

**BRYAN BOARD OF PUBLIC AFFAIRS**

**SPECIAL MEETING**

**DECEMBER 31, 2018**

Bryan Board of Public Affairs Chairman Richard Long presided over the Special Meeting held on December 31, 2018, with the following Board members present: James Salsbury, Tom Sprow, Karen Ford, and Bob Eyre. Also present were: Mayor Carrie Schlade, Director of Utilities Kevin Maynard, Operations Manager Dawn Fitzcharles, Bryan City Council members Judith Yahraus, F. John Betts, and Lynn Wieland, and City Clerk-Treasurer Laura Rode.

The Special Meeting was called to order at 11:00 a.m. at Bryan Municipal Utilities located at 841 East Edgerton Street in Bryan, Ohio.

Mr. Eyre moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held December 18, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard had provided the Board with the final draft of the 2019-2022 Strategic Plan and inquired if there were any final comments to which Board Chairman Long noted that he liked the key performance indicators. Director of Utilities Maynard noted that there was concern expressed regarding specific language on the Strengths, Weaknesses, Opportunities & Threats page. City Council members expressed that the public may infer something different than intended with the language as presented relating to City officials and City Council management. Further discussion was held noting that historically the City boards have not always been cohesive. However, the recent relationship between the City boards, as well as management, is good. It was suggested to have additional joint meetings between the Board and Council as City business dictates.

After much discussion, it was suggested to modify the "Lack of coordination between City officials and Board" to "Continual improvement of coordination between City officials and the Board" and to move the bullet from the "weaknesses" column to the "opportunities" column. In addition, the "threats" bullet "Board of Public Affairs/City Council management conflicts" was proposed to read "Potential for Board of Public Affairs/City Council conflicts." Director of Utilities Maynard concluded that the Strategic Plan is a living document which may be edited over time.

Mr. Salsbury moved, Ms. Ford seconded, to approve the Bryan Municipal Utilities Strategic Plan 2019-2022 with the changes as noted above. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was then held regarding the need to fill the 2019 Chairman of the Board and Vice Chairman of the Board positions.

Mr. Sprow moved, Mr. Salsbury seconded, to elect Mr. Eyre as Chairman of the Board of Public Affairs for 2019. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was then held regarding the Vice Chairman of the Board position.

Ms. Ford moved, Mr. Salsbury seconded, to elect Mr. Sprow as Vice Chairman of the Board of Public Affairs for 2019. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was then held regarding the need to appoint an alternate to the Ohio Municipal Electric Association.

Mr. Salsbury moved, Mr. Long seconded, to appoint Mr. Sprow as an alternate to the Ohio Municipal Electric Association. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Ms. Ford seconded, to adjourn the Special Meeting at 12:02 p.m. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer