

BRYAN BOARD OF PUBLIC AFFAIRS

OCTOBER 2, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, James Salsbury, Robert Eyre, and Tom Sprow. Also present were: Mayor Carrie Schlade, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Power Plant Superintendent Matt Killion, Water Superintendent Norm Echler, Engineering Supervisor Nathan Gardner, Bryan City Council members F. John Betts and Judith Yahraus, and Clerk-Treasurer Laura Rode.

Mr. Eyre moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held September 17, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Chairman Long recommended the Board remove Resolution No. 27, 2018, from the table.

Ms. Ford moved, Mr. Long seconded, to remove Resolution No. 27, 2018, from the table. Roll call vote: all ayes; nays, none. Motion carried.

Chairman Long recommended the Board vote down Resolution No. 27, 2018.

Ms. Ford moved, Mr. Sprow seconded, to vote down Resolution No. 27, 2018. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 29, 2018, titled,

MODIFYING BRYAN ELECTRIC DEPARTMENT AND WATER DEPARTMENT GENERAL RULES AND REGULATIONS TO INCLUDE UTILITY SERVICE DISCONNECTION AND MEDICAL CERTIFICATION PROVISIONS

was presented and read by title only. Director of Operations Fitzcharles gave the Board a brief presentation of the changes contained within the new Electric Department and Water Department Rules and Regulations relating to service disconnections for weather extremes, medical necessity, and the medical certification program. The proposed rules and regulations give parameters pertaining to extreme temperatures as well as health and safety concerns. She also reviewed the timeline resulting in the proposed changes noting the effective date to be November 2, 2018, if approved. Further discussion was held.

Mr. Eyre moved, Mr. Salsbury seconded, to pass Resolution 29, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Director of Utilities Maynard wanted to clarify that Resolution No. 27, 2018, was voted down as a date on that resolution would have not been correct as it was presented at the previous meeting.

Resolution No. 30, 2018, titled,

AUTHORIZING CHANGE ORDER NO. 2 FOR THE SOUTH WALNUT/EAST SOUTH STREET WATER MAIN REPLACEMENT PROJECT

was presented and read by title only. Director of Utilities Maynard requested the Board consider Resolution 30, 2018, to reconcile the South Walnut/East South Street Water Main Replacement project resulting in an increase to the project cost by \$2,685. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution 30, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 31, 2018, titled,

AUTHORIZING APPROPRIATION AND TRANSFER TO THE SOUTH WALNUT/EAST SOUTH STREET WATER MAIN REPLACEMENT FUND

was presented and read by title only. Director of Utilities Maynard requested the Board approve a transfer and subsequent appropriation for the Council to act on for the South Walnut/East South Street Water Main Replacement project.

Mr. Eyre moved, Mr. Sprow seconded, to pass Resolution 31, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 32, 2018, titled,

AUTHORIZING ADVERTISING FOR BIDS FOR THE NORDBERG DIESEL OXIDATION CATALYST PROJECT

was presented and read by title only. Director of Utilities Maynard requested the Board approve advertising for bids for the Nordberg Diesel Oxidation Catalyst project. He explained that the project was in the capital budget for 2018 at an estimated cost of \$215,000. He continued that the 1948 Nordberg diesel generator is currently limited to emergency use only due to current air emission requirements. By upgrading the equipment, electric system transmission and capacity charges should be reduced in addition to providing additional backup. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution 32, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Resolution No. 33, 2018, titled,

DESIGNATING OCTOBER 7-13 AS PUBLIC POWER WEEK AND RECOGNIZING BRYAN MUNICIPAL UTILITIES' COMMUNITY CONTRIBUTIONS

was presented and read by title only. Director of Utilities Maynard requested the Board approve October 7, 2018, through October 13, 2018, as Public Power Week.

Mr. Salsbury moved, Mr. Eyre seconded, to pass Resolution 33, 2018. Roll call vote: all nays; ayes, none. Motion carried.

Director of Operations Fitzcharles updated the Board on the Good Neighbors Fund which assisted 42 households over the past nine (9) months. She noted the fund currently has a \$225.99 balance and that a fund raising drive was underway of which an anonymous donor agreed to match up to \$500 from City employees. Chairman Long announced that he, too, would match up to \$500 in City employee donations.

Human Resource Director Jackie Perry entered the meeting at 5:30 p.m.

Mr. Salsbury moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board member Sprow shared a concern regarding voices from the seating area not being picked up if the person does not approach the podium.

Chairman Long noted that several awards were received at the American Municipal Power/Ohio Municipal Electric Association conference held last week including Hard Hat Safety awards and recognition for mutual aid. In addition, former Board members William Pepple and Mary Burns were honored for their service as well as Assistant Electric Superintendent Adam Brandt for his service as Red Sector Supervisor.

Director of Utilities Maynard reminded the public of the October 9, 2018, open house from 3:00 p.m. to 7:00 p.m. He continued to note that the Annual Energy Update for large power customers would be held on October 11, 2018, at 8:00 a.m. in the Williams County Community Offices.

Chairman of the Board Long thanked Human Resource Director Perry for establishing safety training years ago.

Mayor Schlade informed the public that Bryan City Council would be meeting at 7:00 p.m. this evening due to the Ready Set Relax and that the requests for a transfer and appropriation for the Water Main Replacement project were on the agenda. She continued to note that a meeting will be held on Thursday, October 4, 2018, from 6:30 p.m. to 7:30 p.m. for the active transportation plans and that anyone is welcome to attend.

Councilman Betts inquired about the power outage on Monday, October 1, 2018, to which Power Plant Superintendent Killion provided an explanation for the brief interruption in service. Councilman Betts thanked them for their great response time.

Mr. Sprow moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer