

**BRYAN BOARD OF PUBLIC AFFAIRS**

**SPECIAL MEETING**

**JANUARY 28, 2019**

Bryan Board of Public Affairs Vice Chairman Tom Sprow presided over the Special Meeting held on January 28, 2019, with the following Board members present: James Salsbury, Tom Sprow, and Karen Ford. Robert Eyre was absent. Also present were: Mayor Carrie Schlade, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, and City Clerk-Treasurer Laura Rode.

The Special Meeting was called to order at 11:00 a.m. at Bryan Municipal Utilities located at 841 East Edgerton Street in Bryan, Ohio.

Vice Chairman Sprow informed the Board that a letter of resignation had been received from Board Chairman Robert Eyre stating his effective resignation date as January 24, 2019.

Ms. Ford moved, Mr. Long seconded, to accept with best wishes and regret the resignation of Board member Robert Eyre from the Board of Public Affairs effective January 24, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was then held regarding the vacancy on the Board and the process to fill the position which will have a term expiration of December 31, 2019. As the Board has 30 days to fill the position, discussion was held on advertising for the position, due date for applications, and when to potentially plan to interview candidates.

Mr. Salsbury moved, Mr. Long seconded, to advertise for the Board of Public Affairs vacancy and receive applications through February 8, 2019, at 12:00 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Vice Chairman Sprow then asked the Board members to consider a Chairman for the remainder of 2019. Discussion was held with Board member Salsbury expressing interest in the position.

Ms. Ford moved, Mr. Long seconded, to elect Mr. James Salsbury as the Board Chairman for the remainder of 2019. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard advised the public that due to the unusually frigid temperatures, pipes may need attention to help prevent issues.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the Special Meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer