

BRYAN BOARD OF PUBLIC AFFAIRS

JANUARY 22, 2019

Board of Public Affairs Chairman Bob Eyre opened the meeting with the following members present: Tom Sprow, Karen Ford, Jim Salisbury and Richard Long. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, Operation Manager Dawn Fitzcharles, Communication Superintendent Joe Ferrell, Water Superintendent Norm Echler, Human Resource Director Jacqueline Perry, part time Administrative Assistant Pam Lucas, Bryan City Council members: F. John Betts, Judith Yahraus, and Lynn Wieland, and Deputy Clerk-Treasurer Patricia Buda.

Mr. Long moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held January 8, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salisbury seconded, to approve the December 31, 2018, Clerk-Treasurer's report as presented by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 2, 2019, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES AND CLERK-TREASURER TO APPLY FOR, ACCEPT, AND ENTER INTO A COOPERATIVE AGREEMENT FOR THE 2019 TOWNLINE ROAD WATER MAIN REPLACEMENT PROJECT

was presented and read by title only. Director of Utilities Maynard requested permission to start the approval process for funding through the Ohio Water Development Authority (OWDA) for the Townline Road water main project. Bryan City Council will also need to approve the loan application.

Mr. Sprow moved, Mr. Long seconded, to pass Resolution No. 2, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 3, 2019, titled,

AUTHORIZING APPROPRIATION OF ELECTRIC CAPITAL FUNDS FOR THE FIBER OPTIC OUTER RING REBUILD PROJECT

was presented and read by title only. Director of Utilities Maynard explained that the line item for this project was not included in the 2019 budget and requested permission to ask City Council for a line item appropriation of \$130,879.10.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution No. 3, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 4, 2019 titled,

**REVISING BRYAN COMMUNICATIONS DEPARTMENT RATE
ADDENDUM EXHIBIT B RESIDENTIAL INTERNET ACCESS RATES**

was presented and read by title only. Director of Utilities Maynard and Communication Superintendent Ferrell explained that as a result of system improvements, the High Speed Residential Internet Access speeds has now been increased to up-to-10 Mbps. The recommendation is to adjust the rate from \$30.00 to \$31.00 per month on bills rendered on or after March 20, 2019. Further discussion was held on notifying the public of the new access speed rate and various questions on how it will improve customers use of Internet service.

Mr. Long moved, Ms. Ford seconded, to pass Resolution No. 4, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 5, 2019, titled,

**REVISING BRYAN COMMUNICATIONS DEPARTMENT RATE
ADDENDUM EXHIBIT B INTERNET ACCESS RATES TO CREATE AN
ENHANCED SPEED RESIDENTIAL SERVICE**

was presented and read by title only. Director of Utilities Maynard explained the new service for an enhanced speed residential service of up-to-30 Mbps for a rate of \$45.00 per month and will be effective on bills rendered on or after February 20, 2019. He also noted that the small business access speeds will increase to the 30 Mbps with no rate change. Further discussion was held.

Mr. Salsbury moved, Ms. Ford seconded, to pass Resolution No. 5, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to remove item 8, "Request to place Administration staff member on regular employment status" from the Board agenda. Roll call vote: all ayes; nays, none. Motion carried.

Part time Administrative Assistant Lucas presented to the Board a detailed chart and spreadsheet of 2018 power supply energy sources with 23.86% consisting of renewable energy sources. Through her review process it was determined that there was an issue on the November American Municipal Power Inc. (AMP) power bill. In checking with AMP it was found that there was an overbilling which will result in an adjustment of \$307,841.22 plus a \$52,000.00 adjustment amount on the December AMP bill. The refunds will be reflected on the February 2019 bill which will also positively affect the power supply cost adjustment for electric customers. Board members thanked her for

compiling the information and commented on the importance of the electric utility investments.

Mr. Long moved, Mr. Salsbury seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board members thanked Communication Superintendent Ferrell for all the work that went into upgrading the Internet access speeds. Also members thanked the Bryan Municipal Utility staff for time spent working during the weekend storm.

A brief recess was taken.

Mr. Long moved, Ms. Ford seconded, to go into Executive Session for the purpose of discussing compensation of personnel at 5:41 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend were: Director of Utilities Maynard and Human Resource Director Perry.

Mr. Long moved, Mr. Salsbury seconded, to adjourn Executive Session at 6:04 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Deputy Clerk-Treasurer